

Sponsored by:



Montana Department of Justice, Division of Criminal Investigation,  
Special Services Bureau

# MONTANA CHILD FORENSIC INTERVIEW TRAINING

## 2023 TRAINING DATES:

- August 21st-25th Helena
- October 23rd- 27th Billings

## TRAINING DETAILS:

Delta Colonial Hotel - Helena  
Doubletree Hotel - Billings  
8:00-5:00 Monday-Thursday  
8:00-12:30 Friday

## Trainees will learn:

- How to interview children who are victims of or witnesses to crimes and abuse, including child development information
- How to understand the process of child victimization
- Cultural considerations
- The purposes of the child sexual abuse medical exam
- How to prepare a case for trial
- How to defend a forensic interview in court
- Skills to stay healthy in the trenches

## TRAINING DESCRIPTION:

This is a 36-hour experiential training that teaches interviewing skills to Montana law enforcement, child protection, and prosecution professionals

- Each class has 35 seats
- Law Enforcement will receive **POST Credits**

## How to Apply:

- Trainees must complete an application (next page) to attend the class. Demand for seats is high, and applicants are selected according to several criteria including:
  - Need for interviewers in your area
  - Clear indication that interviewing children is part of your job
  - MDT membership
  - Turnover on existing teams
  - Need for updated training

## Costs:

- Tuition/ Registration- NONE
- Lodging Delta Colonial Hotel (Helena) or Doubletree Hotel (Billings)-
  - Paid for by MCSART
  - MCSART will reserve your room for you Sun-Thurs
- Meals -
  - TBD
- Mileage -
  - Responsibility of the agency

## APPLICATION DEADLINES:

August 21-25th, 2023 Training  
Application Deadline:

**July 5, 2023**

October 23-27th, 2023 Training  
Application Deadline:

**Sept. 8, 2023**

## APPLICATION ON NEXT PAGE

Legible applications must be received by mail, fax, or email

Co-Sponsored with:

Children's Alliance of Montana and DPHHS CFSD





## Montana Child Forensic Interview Class MT Department of Justice, Division of Criminal Investigation, Special Services Bureau

co-sponsored with:

**Children’s Alliance of Montana & the Department of Public Health and  
Human Services**

**Training Dates and Locations:**      **August 21–25, 2023**      **Delta Colonial Hotel – Helena, MT**  
   **October 23-27, 2023**      **Doubletree Hotel – Billings, MT**

**Times:**      **8:00 – 5:00 Monday – Thursday**  
                         **8:00 – 12:30 Friday**

**What:**      This 36-hour experiential training teaches interviewing skills to Montana law enforcement, child protection, and prosecution professionals. Trainees will learn how:

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- Need for interviewers in your area
- Clear indication that interviewing children is part of your job
- MDT membership
- Turnover on existing teams
- Need for updated training

**Costs:**      Tuition/Registration – none  
                         Lodging – MCSART will make you a reservation for Sun – Thursday nights  
                         Meals – Lunch will be provided during 1 day of training  
                         All other breakfasts, lunches, and dinners are the responsibility of the agency  
                         Mileage – responsibility of the agency

**Deadlines:**    *Legible Application must be received by mail/fax/e-mail by:*  
- **August 21-25, 2023** Montana Forensic Interview Training **APPLICATION DEADLINE: July 5<sup>th</sup>, 2023**  
- **October 23-27, 2023** Montana Forensic Interview Training **APPLICATION DEADLINE: Sept. 8<sup>th</sup>, 2023**

**Please write legibly. Return your completed/signed application to: Shannon Tanner**

**Email:** Shannon.tanner@mt.gov

**Mail:** P.O. Box 201417, Helena, MT 59620

**Phone:** 406-444-1476 or 406-594-6361

**FAX:** 406-444-2759 (Fax Attention- Dana Toole)

**Please circle/highlight the training date and location you wish to apply for:**

- **August 21–25, 2023**    **Delta Colonial Hotel – Helena, MT**
- **October 23-27, 2023**    **Doubletree Hotel – Billings, MT**

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**AGENCY:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**EMAIL (legible please):** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**If selected to attend, I will need lodging reserved at either the Delta Colonial Hotel-Helena or Doubletree Hotel-Billings:**         Yes     No  
*(MCSART will make your reservation – do not call the hotel please)*

**Are you a member of a multi-disciplinary team:**                    YES    NO    DON'T KNOW  
**Does your community have a Children's Advocacy Center:**        YES    NO    DON'T KNOW

**Please initial or N/A each statement and fill in the blanks.**

- \_\_\_\_\_ I have attended a child forensic interview class prior to this training:  
Date attended \_\_\_\_\_
- \_\_\_\_\_ I agree to attend and participate in the entire 36-hour course.
- \_\_\_\_\_ I have conducted or observed \_\_\_\_\_ interviews of pre-school children.
- \_\_\_\_\_ I have conducted or observed \_\_\_\_\_ interviews of school aged children.
- \_\_\_\_\_ I have investigated (beyond first responder) \_\_\_\_\_ child sexual/physical abuse cases in the last 12 months in my jurisdiction.
- \_\_\_\_\_ I am not currently assigned to investigate sex/family crimes but will be transferred to this assignment on this date: \_\_\_\_\_
- \_\_\_\_\_ Percent of total caseload involving interviewing children is \_\_\_\_\_%

**Short answer questions - required: (attach answers on a separate page)**

- **What would prevent you from attending this training?**
- **Why is this training important to you and how does it relate to your job?**
- **What other child forensic interview trainings have you completed?**

**Applicant Signature:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_